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DALTON SOCCER COMPLEX PROJECT

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NAME OF PROJECT: “Dalton Parks and Recreation – Civitan Park Playground”

NAME OF OWNER: THE CITY OF DALTON, GEORGIA

THE CITY OF DALTON (the “City”), pursuant to the provisions of O.C.G.A. § 36-91-1, *et. seq.* herein seeks sealed competitive Proposals from Contractors for the construction of the: **“Dalton Parks and Recreation – Civitan Park Playground”**, located at 330 N Tibbs Rd, Dalton, GA, 30720.

The requirements for construction of the Project, and the duties and responsibilities of the contractor whose Proposal is accepted, are set forth in the Request for Proposals issued by the City. Contractors interested in submitting Proposals must obtain Request for Proposals (RFP) on City’s website <https://www.daltonga.gov/rfps>.

Caitlin Sharpe, csharpe@daltonga.gov will be contact person for questions. **All Proposers are required to email Caitlin Sharpe to be added to the Plan Holders list.** Included in the RFP packet will be Instructions to Proposers, Proposal Form which must be fully completed and submitted along with Bid Bond and Executed E-Verify affidavit. Proposals not including executed E-verify affidavit will be automatically rejected. The Contract Documents require, among other things, the furnishing of all materials, labor, and equipment for construction of the Project. The City reserves the right to make available other relevant documents or information concerning the Project.

Any Proposal submitted in response to this Request should comply strictly with all requirements set forth in the Instructions to Proposers. Any such Proposal must contain the completed Proposal Form setting forth the contractor’s proposed lump sum contract price for full and complete construction of the Project in conformity with all requirements of this RFP. When a proposal lump sum exceeds \$100,000 then the proposal must include a fully executed Bid Bond in the amount of five percent (5%) of the proposed lump sum contract price. Any Contractor that intends to submit a proposal must complete the City of Dalton Vendor Packet and be an approved active Vendor with the City. Applications can be obtained from the Finance Department or online at <https://www.daltonga.gov/finance/page/vendor-packets> For any work requiring a specialty or professional license, only licensed subcontractors may be submitted for consideration, and copies of all applicable licenses shall be attached to the Contractor’s proposal.

In evaluating Proposals, the City may seek additional information from any contractor concerning such contractor's Proposal or its qualifications to construct the Project. The City reserves the right to short-list and interview Contractors to obtain further information on the proposed products or qualifications.

The City intends to award the construction contract to the responsible and responsive contractor whose Proposal is determined in writing to be the most advantageous according to the following evaluation factors which are listed in their order of relative importance:

1. ADA, ASTM, IPEMA & CPSC compliance - Yes/No
2. Proposal addresses design guidelines and specifications - 0-15
3. Quality of design, play value and target demographic 0-15
4. Quality and durability of equipment 0-15
5. Uniqueness of equipment and design - 0-40
6. Reputation and reliability of manufacturer 0-15

All Proposals must include the label on the last page of this document on the front of their RFP package. This label must be affixed to the outside of the envelope or package. Failure to attach the label may result in your Proposal being opened in error or not routed to the proper location for consideration. No RFP will be accepted after the date and time specified. Document should be received by the City of Dalton Finance Department located at 300 West Waugh Street, Dalton, Georgia 30720 no later than **November 2, 2022 by 4 pm.**

A total of **2** copies of the RFP, tabbed, in bound notebooks are required. At the discretion of the City, and in conformity with the applicable provisions of Georgia Law, the City may afford contractors an opportunity for subsequent discussion, negotiation, and revision of Proposals. The City reserves the right to reject any or all Proposals and to waive any technicalities or formalities. Incomplete proposals will not be considered by the City.

Contractors are responsible for ensuring Proposals comply with Georgia law, including but not limited to all state and local laws, rules, regulations, ordinances, and policies. Any Proposal must include an affidavit meeting all requirements of O.C.G.A. § 13-10-91 verifying compliance with applicable Federal work authorization program. The form for such affidavit is attached as an exhibit to the Instructions to Proposers.

Any Proposal submitted in response to this Request shall remain open for acceptance by the City, and same shall be honored by the contractor, for a period of sixty (60) days from the date

set forth hereinabove for the receipt of Proposals. Any questions or comments concerning this Request for Proposals should be addressed in writing to The City of Dalton Finance Department, 300 West Waugh Street, Dalton, Ga 30720.

SECTION 00020: INSTRUCTIONS TO PROPOSERS / SCOPE OF WORK

NAME OF PROJECT: “Dalton Parks and Recreation – Civitan Park Playground”

NAME OF OWNER: THE CITY OF DALTON, GEORGIA

The City, through its Parks and Recreation Department, wishes to replace the existing playground at Civitan Park. It is the City’s desire to install quality, long lasting, unique and trendsetting playground at our Civitan Park Playground. This park is the City’s most visible and used park that Dalton Parks and Recreation Department maintains. This creates the ideal location for a versatile and unique playground.

The Civitan Park is a beautiful neighborhood park. The park consists of a .375 mile paved walking path. Along the track there is an abundance of shade due to the memorial trees surrounding the track. There are nearby sidewalks make it an ideal path start and follow into downtown or other surrounding amenities. In addition, the park offers a small restroom facility, several picnic seating areas, and a playground. The current playground to be replaced is 22 years old. The total area of the playground is 2,840 square feet. It has a mulch surface material and a sidewalk used as the boarder.

Dalton Parks and Recreation Department conducted a stakeholder’s meeting with individuals that have a special interest in the Civitan Park Playground. We asked various children ages 5 to 12 to complete a survey that would ultimately rank various play elements from most important to least important. Based on information collected through this survey, we found the following:

1. Zipline – Most preferred play element.
2. Water play – Civitan Park playground has a creek along the property line. Incorporating or highlighting aspects of the creek would be a great addition to the park.
3. Swinging – Third most preferred play element.
4. Playing with Friends – Fourth most important aspect of playground play. Contractors will be expected design a playground and play elements that are inclusive for all ages and abilities. Proposers are encouraged to be creative and use

various space through out the park that will allow for quiet areas and other additional inclusive play elements. A large area/wall of sensory play element is encouraged.

5. Climbing – Is the fifth most popular item selected. Children expressed a great deal of joy when talking about climbing structures.

Contractors are highly encouraged to be creative to provide a unique play experience for our park visitors by focusing on the above list of play priorities. The proposed playground must be designed for children ages 5-12 years old. Within the proposal, the proposal should list alternates of surface materials – engineered wood fiber, turf, or rubber surface, etc. If it is most advantageous for the City, the City may elect to provide the surfacing material on their own.

Proposals must include complete drawings for each design, specifications and pictures for each component in designs and colors available. Proposals must include a price for each design presented. Proposals must list the cost of the equipment, fall zone material and labor separately.

The City reserves the right to reject any and all proposals with or without cause, and to accept proposals which it considers most favorable. All delivery, assembly, installation and supervision costs must be included in the proposal. All play system elements must meet and/or exceed all federal, CPSC, ASTM & IPEMA guidelines. All play systems must demonstrate the highest level of durability in materials and finishes selected in consideration of child health and safety.

The contractor's proposal shall include all information necessary to demonstrate why the installation of its product will provide the best available equipment for the intended use. Any proposed system shall meet all safety requirements. The contractors are encouraged to provide as much pertinent information as possible to allow the owner to make a clear evaluation of the proposed system.

Before submitting, the Contractor shall be responsible for reviewing the RFP and Specifications and visiting the work location. Each Contractor shall fully inform themselves as to all existing conditions and limitations under which the work is to be performed and shall include in the proposal a total sum to cover all costs of materials and labor to perform the work as set forth in the RFP and Specifications.

The Contractor, in undertaking the work under this contract, shall have visited the site and take into consideration all conditions that might affect his work. No consideration will be given any claim based on lack of knowledge of existing conditions, except where the Contract Documents make definite provisions for adjustment of cost or extension of time due to existing conditions that cannot be readily ascertained (unforeseen conditions).

Installer’s Qualifications:

The Contractor’s proposal shall include the qualifications of its installer. Include a minimum of five similar installations. Provide three Owner references. Include proof of all insurance required by the City of Dalton Vendor Packet. The proposal shall also include the installer’s certifications from the manufacturer and professional associations.

Warranty:

The Contractor’s proposal shall include the proposed manufacturer’s warranty along with any information/pricing on available extended warranties. Include a detailed description of the Owner’s responsibilities or obligations throughout the warranty period. The proposal shall include the history of warranty issues and or recalls and how these have been addressed.

Manufacturer’s Minimum Qualifications and Certification Requirements that accompany RFP	Yes	No*
List all lifetime/limited warranty on all play system components, shade structures, support legs, decks, deck posts, fastening system, and fastening hardware against structural failure due to weather corrosion or defects in materials or workmanship to include all steel, aluminum plastic, and fabric.		
List all post sizes and deck specs. List all coatings that will be applied to all aspects of the structure.		
List out options of border fill material to include hardwood mulch, poured and turf (if applicable) that meet fall height requirements for unit(s) and have accessible routes to play areas.		
All playground equipment meets or exceeds all current standards and guidelines of the Consumer Product Safety Commission (CPSC), American Society for Testing and Materials (ASTM), Americans with Disabilities Acts (ADA), equipment must be certified by the Internal Playground Equipment Manufacturers Association (IPEMA) and products comply with Consumer Product Safety Improvement ACT (SPSIA- 2008)		

Lump Sum Price:

On the attached proposal form, provide the lump sum price for a complete installation. The pricing for any additional warranties / maintenance programs, shall be offered under a separate form within the Contractor's proposal.

Owner will remove existing playground.

Contractor Schedule:

Contractors should provide a timeline of proposed work to begin and end.

Form of Agreement:

The successful proposer will enter into a contract with the City of Dalton and for the project.

SECTION: 00080 PROPOSAL FORM

EXHIBIT “A”

NAME OF PROJECT: “Dalton Parks and Recreation – Civitan Park Playground”

NAME OF OWNER: THE CITY OF DALTON, GEORGIA

NAME OF PROPOSED CONTRACTOR: _____ (The “Contractor”)

THE CITY OF DALTON (the “City”), pursuant to the provisions of O.C.G.A. § 36-91-1, *et. seq.*, herein seeks competitive Proposals from Contractors for the construction of the: **“Dalton**

Parks and Recreation – Civitan Park Playground” at 330 N Tibbs Rd, Dalton, GA, 30720.

This Proposal is submitted in response to the City’s Request for Proposals dated 8/3/2022.

This Proposal is for the full and complete construction of the Project in conformity with all requirements of the RFP. The submission of this Proposal constitutes a representation by the Contractor that it has carefully read the “Instructions to Proposers”.

Contractor submits herewith its duly executed affidavit in accordance with the applicable Federal work authorization program. Contractor acknowledges that upon execution of any contract with the City, said affidavit shall be deemed a public record to the extent provided by Georgia law.

The Contractor further acknowledges that the Contract Documents provide no incentive provisions for early Completion of the Work.

Base Proposal

The Contractor proposes to properly renovate the playground at Civitan Park to meet safety standards in conformity with all requirements of the RFP and furnish all necessary labor, material and equipment for such construction, and, furthermore, to fully, completely, and strictly perform all obligations of the Contractor as set forth in the Contract Documents, for the lump sum contract price of: _____ .

Said lump sum contract price is allocated, in its entirety, to the following elements of the work:

Attached hereto, and incorporated herein as part of this Proposal, Contractor submit contractor’s qualifications and proposed playground. Contractor acknowledges that the City may rely upon the truthfulness and accuracy of the responses set forth therein. In addition, Contractor has submitted herewith as part of this Proposal such documentation and information as Contractor deems appropriate to establish that it is a responsible and responsive

Contractor and that its Proposal is the most advantageous to the City, taking into consideration the specific evaluation factors, listed in their order of relative importance, as set forth in the above-referenced Request for Proposals. Contractor acknowledges that the City may rely upon the truthfulness and accuracy of such documentation and information.

The Contractor proposes and agrees to commence actual construction (i.e., physical work) on site with adequate management, labor, materials and equipment within ten (10) days after receipt of Notice to Proceed and prosecute the Work diligently and faithfully to completion within the required Contract Time. Prior to commencing such Work, and prior to the issuance of the Notice to Proceed, Contractor shall furnish to the City duly executed Payment and Performance Bonds complying with all requirements of the Contract Documents along with Certificates of Insurance demonstrating that all required coverages are in place. Contractor submits herewith its executed Bid Bond in accordance with the requirements of the City as set forth in the Instruction to Proposers.

Contractor herein acknowledges that this Proposal shall constitute an offer by Contractor to contract with the City for construction of the Project in conformity with all requirements of the Contract Documents for the lump sum contract price as set forth hereinabove. Said offer by Contractor is irrevocable and subject to acceptance by the City until the expiration of sixty (60) days following the date set forth in the Request for Proposals for receipt of Proposals by the City.

[CONTRACTOR]

By: _____ [SEAL]

Witness: _____ [SEAL]

Sworn and subscribed to before me this ____ day of _____, 2022.

NOTARY PUBLIC: _____

Commission Expirations: _____

SECTION 00130 – BID BOND

EXHIBIT “B”

NAME OF PROJECT: “Dalton Parks and Recreation – Civitan Park Playground”

NAME OF OWNER: THE CITY OF DALTON, GEORGIA

NAME OF PROPOSED CONTRACTOR:

(THE “CONTRACTOR”)

KNOW ALL MEN BY THESE PRESENTS that

_____ ,

as Surety (the “Surety”), and _____, as Principal (the “Contractor”) are held and firmly bound unto the City of Dalton, Georgia (the “City”), pursuant to the terms and conditions of this Bond (the “Bid Bond”) as set forth herein:

WHEREAS, the Contractor, in response to a Request for Proposals issued by the City, has submitted its Proposal for the construction by Contractor of the: **“Dalton Parks and Recreation – Civitan Park Playground”**

NOW, THEREFORE, the condition of this obligation is such that if the City accepts the Proposal of the Contractor as submitted, or as revised or negotiated in accordance with the provisions of O.C.G.A. § 36-91-21(c)(2), and

- (a) The Contractor timely executes the Agreement between the City and Contractor (the “Agreement”) as provided by the City and as included in the Contract Documents; and,
- (b) The Contractor furnishes to the City fully executed Payment and Performance Bonds as required by the Agreement, then this obligation shall be void: otherwise, the Surety and the Contractor, shall be jointly and severally liable to the City, and shall make payment to the City, in the amount of five percent (5%) of the lump sum contract price (exclusive of any pricing for Alternates or unit prices) as set forth in the Proposal of the Contractor.

The Contractor agrees that the amount of this Bid Bond as set forth hereinabove constitutes a proper and lawful sum for liquidated damages which the City will sustain in the event Contractor fails or refuses to execute the Agreement or fails or refuses to furnish the required Payment and Performance Bonds.

The Surety shall cause to be attached to this Bid Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of the Surety to execute and deliver same.

This Bid Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bid Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bid Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bid Bond that is not in conflict therewith shall continue in full force and effect.

IN WITNESS WHEREOF, the undersigned have caused this Bid Bond to be executed and their respective corporate seals to be affixed and attested by their duly authorized representatives this ____ day of _____, 2022.

[CONTRACTOR]

By: _____ [SEAL]

Witness: _____ [SEAL]

Sworn and subscribed to before me this ____ day of _____, 2022.

NOTARY PUBLIC: _____

Commission Expirations: _____

[NAME OF SURETY]

By: _____ [SEAL]

Witness: _____ [SEAL]

Sworn and subscribed to before me this ____ day of _____, 2022.

NOTARY PUBLIC: _____

Commission Expirations: _____

[ATTACH PROPERLY EXECUTED POWER OF ATTORNEY]

Checklist for Bid Documents

Failure to include all required documents will result in proposal being removed for consideration for award.

- Document Description**
 - Completed City Vendor Packet**
 - Solicitation Form (Page 1 of this Document)**
 - References of Past Similar Jobs**
 - Proposal Form**
 - Vendor Affidavit and Agreement**
 - Checklist for Documents/Addenda Acknowledgement (this page)**
-

Addenda Acknowledgement

Failure to acknowledge any addenda will result in a non-responsive bid.

The vendor has examined and carefully studied the Request for Proposals and the following Addenda, receipt of all of which is hereby acknowledged:

- Addendum No. _____ Dated: _____
 - Addendum No. _____ Dated: _____
 - Addendum No. _____ Dated: _____
 - Addendum No. _____ Dated: _____
-

This affirms that all documents are included with the bidders bid package.

Company's Name:

_____ **Date:** _____

Authorized Representative's Name: _____

Authorized Representative's Signature: _____

This label must be affixed to the outside of the envelope or package, even if it is a “No RFP” response. Failure to attach the label may result in your bid being opened in error or not routed to the proper location for consideration. No RFP will be accepted after the date and time specified.



SEALED BID ENCLOSED

“Dalton Parks and Recreation – Civitan Park Playground”

Due Date and Time: November 2, 2022 at 4 pm

Vendor Name

Address

City, State, Zip Code

DELIVER TO:

The City of Dalton – Finance Department
300 West Waugh Street
Dalton, GA, 30720

