

The City of Dalton
Parks and Recreation Department
INVITATION FOR SEALED COMPETITIVE PROPOSALS – advertised on 9/14/22
Sealed Envelope shall be marked with the following information:
“Backstop Fencing and Netting Replacement for Heritage Point Park”

SCHEDULE OF EVENTS	
Mandatory Pre-RFP Conference and site visit – Heritage Point Complex	10:00 AM October 3, 2022
Deadline for request for clarifications and questions. Any possible exceptions to the bid specification and/or terms and conditions should be addressed during this phase. These requests will be answered in an addendum and must be emailed to: csharpe@daltonga.gov	3:00 PM October 10, 2022
Sealed RFP’s will be accepted until the due date and time. Any late submittals received will not be considered. RFP’s must be submitted to The City of Dalton Finance Department located at 300 West Waugh Street, Dalton, Georgia, 30720.	3:00 PM October 17,2022
THIS FORM MUST BE SIGNED AND SUBMITTED TO BE CONSIDERED FOR AWARD	
COMPANY NAME:	DATE:
MAILING ADDRESS:	PHONE:
CITY:	FAX:
STATE:	ZIP:
	SSN OR FEDERAL TAX ID:
EMAIL:	TITLE OF AUTHORIZED REPRESENTATIVE:
PRINTED NAME:	AUTHORIZED SIGNATURE:

*The posting of additional addenda may be required, and it is the responsibility of the Offeror to ensure that they review the City’s website for any additional addenda, and that they submit acknowledgement of all applicable addenda (on the included form) with their solicitation. Offerors should not expect to be individually notified by the City of Dalton.

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DALTON SOCCER COMPLEX PROJECT

Division 0 – Bid Requirements

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NAME OF PROJECT: “Backstop Fencing and Netting Replacement for Heritage Point Park”

NAME OF OWNER: THE CITY OF DALTON, GEORGIA

THE CITY OF DALTON (the “City”), pursuant to the provisions of O.C.G.A. § 36-91-1, *et. seq.*, herein seeks competitive Proposals from Contractors for the construction of the: **“Backstop Fencing and Netting Replacement for Heritage Point Park”**, located at 1275 Cross Plains Trail, Dalton, GA, 30721 (hereinafter “the Project”).

The requirements for construction of the Project, and the duties and responsibilities of the contractor whose Proposal is accepted, are set forth in the Request for Proposals issued by the City. In general, the successful contractor will be required to install a new chainlink fence, replace cross bars, replace hardware, and replace the netting while using the existing backstop post for all ten fields. Contractors interested in submitting Proposals must obtain Request for Proposals (RFP) on City’s website <https://www.daltonga.gov/rfps>

Caitlin Sharpe, csharpe@daltonga.gov will be contact person for questions. **All Proposers are required to email Caitlin Sharpe to be added to the Plan Holders list.**

Included in RFP packet will be Instructions to Proposers, Proposal Form which must be fully completed and submitted along with Bid Bond, and Executed E-Verify affidavit. Proposals not including executed E-verify affidavit will be automatically rejected. The Contract Documents require, among other things, the furnishing of all materials, labor, and equipment for construction of the Project. The City reserves the right to make available other relevant documents or information concerning the Project.

Any Proposal submitted in response to this Request should comply strictly with all requirements set forth in the Instructions to Proposers. Any such Proposal must contain the completed Proposal Form setting forth the contractor’s proposed lump sum contract price for full and complete construction of the Project in conformity with all requirements of this RFP. Proposal must include a fully executed Bid Bond in the amount of five percent (5%) of the proposed lump sum contract price (exclusive of any alternates and unit prices) in the form required by the Instructions to Proposers.

Any Contractor that intends to submit a proposal must complete the City of Dalton Vendor Packet and be an approved active Vendor with the City. Applications can be obtained from the Finance Department or online at <https://www.daltonga.gov/finance/page/vendor-packets> For any work requiring a specialty or professional license, only licensed subcontractors may be submitted for consideration, and copies of all applicable licenses shall be attached to the Contractor's proposal.

In evaluating Proposals, the City may seek additional information from any contractor concerning such contractor's Proposal or its qualifications to construct the Project. The City reserves the right to short-list and interview Contractors to obtain further information on the proposed products or qualifications.

The City intends to award the construction contract to the responsible and responsive contractor whose Proposal is determined in writing to be the most advantageous according to the following evaluation factors which are listed in their order of relative importance:

- A. The contractor's proposed lump sum of contract price for full and complete construction of the Project in conformity with all requirements of the Contract Documents. (60 Points)
- B. The installer's qualifications, experience, and references in constructing and completing similar projects on schedule and within budget including at least three projects comparable in size and scope to this project. (30 Points)
- C. The completeness and accuracy of proposals. (10 Points)

All Proposals must include the label on the last page of this document on the front of their bid package. This label must be affixed to the outside of the envelope or package. Failure to attach the label may result in your bid being opened in error or not routed to the proper location for consideration. No RFP will be accepted after the date and time specified. Document should be received by the City of Dalton Finance Department located at 300 West Waugh Street, Dalton, Georgia 30720 no later than October 17, 3:00 PM

A total of **2** copies of the RFP, tabbed, and in bound notebooks, are required. In conformity with the applicable provisions of Georgia Law, the City may afford contractors an opportunity for subsequent discussion, negotiation, and revision of Proposals. The City reserves the right to reject any or all Proposals and to waive any technicalities or formalities. Incomplete proposals will not be considered by the City.

Contractors are responsible for ensuring Proposals comply with Georgia law, including but not limited to all state and local laws, rules, regulations, ordinances, and policies. Any Proposal must include an affidavit meeting all requirements of O.C.G.A. § 13-10-91 verifying compliance with applicable Federal work authorization program. The form for such affidavit is attached as an exhibit to the Instructions to Proposers.

Any Proposal submitted in response to this Request shall remain open for acceptance by the City, and same shall be honored by the contractor, for a period of one hundred eighty (180) days from the date set forth hereinabove for the receipt of Proposals. Any questions or comments concerning this Request for Proposals should be addressed in writing to the City of Dalton at the address of The City of Dalton Finance Department, 300 West Waugh Street, Dalton, Ga 30720.

SECTION 00020: INSTRUCTIONS TO PROPOSERS / SCOPE OF WORK**NAME OF PROJECT: Backstop Fencing and Netting Replacement for Heritage Point Park****NAME OF OWNER: THE CITY OF DALTON, GEORGIA****1275 Cross Plains Trail, Dalton, GA, 30721****Project Details**

Each field has seven posts. Four of the seven posts are twenty-five (25) feet tall. Three of the seven posts are fifteen (15) feet tall. These posts will remain. Contactor will be expected to paint

existing posts with appropriate paint prior to installation of fencing and netting. Posts that are twenty-five (25) feet tall have chain-link mesh and netting. Posts that are fifteen (15) feet tall only have chain-link mesh attached. Current chain link should be replaced with black, 9 gauge chain link wire. Crossbars, tension wires, and hardware should be replaced and included in the total bid price as well. Contract is also expected to replace the current netting. The contractor is expected to remove and dispose of materials.

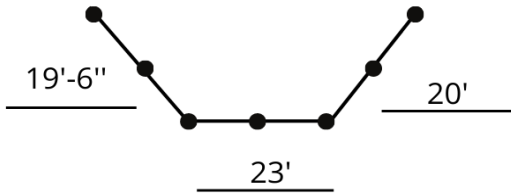
Before submitting a Proposal, the Contractor shall be responsible for reviewing the RFP and Specifications and visiting each work location. Each Contractor shall fully inform himself/itself, prior to submitting a Proposal, as to all existing conditions and limitations under which the work is to be performed and shall include in the Proposal a total sum to cover all costs of materials and labor to perform the work as set forth in the RFP and Specifications.

The Contractor, in undertaking the work under this contract, shall have visited each site and taken into consideration all conditions that might affect the work. No consideration will be given any claim based on lack of knowledge of existing conditions, except where the Contract Documents make definite provisions for adjustment of cost or extension of time due to existing conditions that could not be readily ascertained (unforeseen conditions).

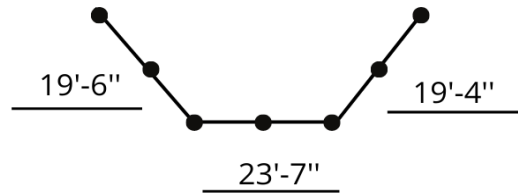
Heritage Point Park East Pod - 1 - 5

7 post per backstop
4 of 7 post are 25 ft tall - chain-link and netting
3 of the 7 post are 15 ft tall - chain-link only

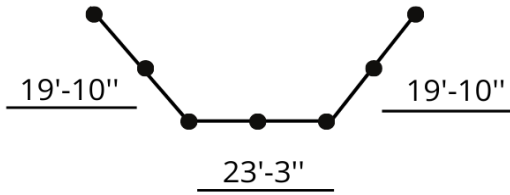
Field # 1



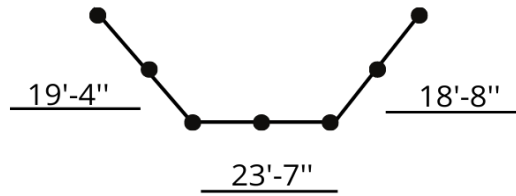
Field # 2



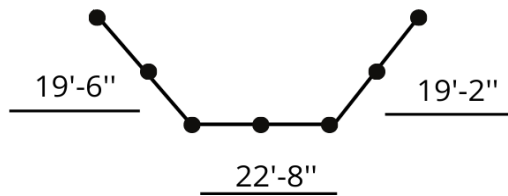
Field # 3



Field # 4



Field # 5



Heritage Point Park

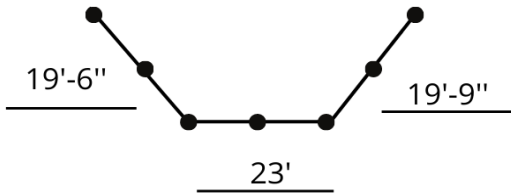
West Pod - 6 - 10

7 post per backstop

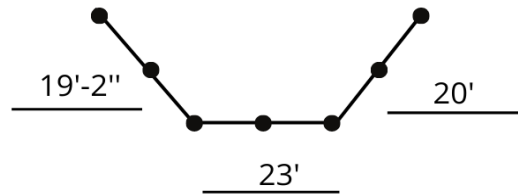
4 of 7 post are 25 ft tall - chain-link and netting

3 of the 7 posts are 15 ft tall - chain-link only

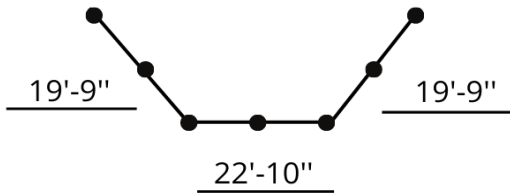
Field # 6



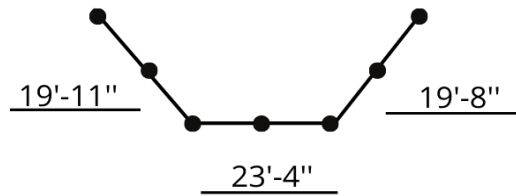
Field # 7



Field # 8



Field # 9



Field # 10



Installer's Qualifications: The Contractor's proposal shall include the qualifications of its installer. Include a minimum of five similar installations.

Warranty: The Contractor's proposal shall include the proposed manufacturer's warranty along with any information/pricing on available extended warranties. Include a detailed description of the Owner's responsibilities or obligations throughout the warranty period. The proposal shall include the history of warranty issues and or recalls and how these have been addressed.

Lump Sum Price:

On the attached proposal form, provide the lump sum price for a complete installation as described in the Contractor's proposal.

Form of Agreement:

The successful proposer will enter into a contract with the City of Dalton and for the project.

SECTION: 00080 PROPOSAL FORM**EXHIBIT “A”****NAME OF PROJECT: Backstop Fencing and Netting Replacement for Heritage Point Park****NAME OF OWNER: THE CITY OF DALTON, GEORGIA****NAME OF PROPOSED****CONTRACTOR:** _____**(The “Contractor”)**

THE CITY OF DALTON (the “City”), pursuant to the provisions of O.C.G.A. § 36-91-1, *et. seq.*, herein seeks competitive Proposals from Contractors for the construction of the: **“Backstop Fencing and Netting Replacement for Heritage Point Park”**, located 1275 Cross Plains Trail, Dalton, GA, 30721 (the “Project”). This Proposal is submitted in response to the City’s Request for Proposals dated 9/14/2022.

This Proposal is for the full and complete construction of the Project in conformity with all requirements of the RFP. The submission of this Proposal constitutes a representation by the Contractor that it has carefully read the “Instructions to Proposers”.

Contractor submits herewith its duly executed affidavit in accordance with the applicable Federal work authorization program. Contractor acknowledges that upon execution of any contract with the City, said affidavit shall be deemed a public record to the extent provided by Georgia law.

The Contractor further acknowledges that the Contract Documents provide no incentive provisions for early Completion of the Work.

A. Base Proposal

The Contractor proposes to fully and completely replace the backstop fencing and netting on all fields in conformity with all requirements of the RFP and furnish all necessary labor, material and equipment for such construction, and, furthermore, to fully, completely, and strictly perform all obligations of the Contractor as set forth in the Contract Documents, for the lump sum contract price of _____

Said lump sum contract price is allocated, in its entirety, to the following elements of the work: **(Proposer to hold pricing for at least 50 days for scheduled tournaments to be completed – expected date of completion is November 20, 2022)**

Attached hereto, and incorporated herein as part of this Proposal, Contractor submit contractor's qualifications in proposed backstop repairs. Contractor acknowledges that the City may rely upon the truthfulness and accuracy of the responses set forth therein. In addition, Contractor has submitted herewith as part of this Proposal such documentation and information as Contractor deems appropriate to establish that it is a responsible and responsive Contractor and that its Proposal is the most advantageous to the City, taking into consideration the specific evaluation factors, listed in their order of relative importance, as set forth in the above-referenced Request for Proposals. Contractor acknowledges that the City may rely upon the truthfulness and accuracy of such documentation and information.

The Contractor proposes and agrees to commence actual construction (i.e., physical work) on site with adequate management, labor, materials and equipment within ten (10) days after receipt of Notice to Proceed and prosecute the Work diligently and faithfully to completion within the required Contract Time. Prior to commencing such Work, and prior to the issuance of the Notice to Proceed, Contractor shall furnish to the City duly executed Payment and Performance Bonds complying with all requirements of the Contract Documents along with Certificates of Insurance demonstrating that all required coverages are in place. Contractor submits herewith its executed Bid Bond in accordance with the requirements of the City as set forth in the Instruction to Proposers.

Contractor herein acknowledges that this Proposal shall constitute an offer by Contractor to contract with the City for construction of the Project in conformity with all requirements of the Contract Documents for the lump sum contract price as set forth hereinabove. Said offer by Contractor is irrevocable and subject to acceptance by the City until the expiration of fifty (50) days following the date set forth in the Request for Proposals for receipt of Proposals by the City.

[CONTRACTOR]

By: _____ [SEAL]

Witness: _____ [SEAL]

Sworn and subscribed to before me this ____ day of _____, 2022.

NOTARY PUBLIC: _____

Commission Expirations: _____

SECTION 00130 – BID BOND**EXHIBIT “B”****NAME OF PROJECT: Backstop Fencing and Netting Replacement for Heritage Point Park****NAME OF OWNER: THE CITY OF DALTON, GEORGIA****NAME OF PROPOSED****CONTRACTOR:** _____**(THE “CONTRACTOR”)****KNOW ALL MEN BY THESE PRESENTS that**

_____, as Surety (the “Surety”), and _____, as Principal (the “Contractor”) are held and firmly bound unto the City of Dalton, Georgia (the “City”), pursuant to the terms and conditions of this Bond (the “Bid Bond”) as set forth herein:

WHEREAS, the Contractor, in response to a Request for Proposals issued by the City, has submitted its Proposal for the construction by Contractor of the: “**Backstop Fencing and Netting Replacement for Heritage Point Park**”

NOW, THEREFORE, the condition of this obligation is such that if the City accepts the Proposal of the Contractor as submitted, or as revised or negotiated in accordance with the provisions of O.C.G.A. § 36-91-21(c)(2), and

- (a) The Contractor timely executes the Agreement between the City and Contractor (the “Agreement”) as provided by the City and as included in the Contract Documents; and,
- (b) The Contractor furnishes to the City fully executed Payment and Performance Bonds as required by the Agreement, then this obligation shall be void: otherwise, the Surety and the Contractor, shall be jointly and severally liable to the City, and shall make payment to the City, in the amount of five percent (5%) of the lump sum contract price (exclusive of any pricing for Alternates or unit prices) as set forth in the Proposal of the Contractor.

The Contractor agrees that the amount of this Bid Bond as set forth hereinabove constitutes a proper and lawful sum for liquidated damages which the City will sustain in the event Contractor fails or refuses to execute the Agreement or fails or refuses to furnish the required Payment and Performance Bonds.

The Surety shall cause to be attached to this Bid Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of the Surety to execute and deliver same.

This Bid Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bid Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bid Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bid Bond that is not in conflict therewith shall continue in full force and effect.

IN WITNESS WHEREOF, the undersigned have caused this Bid Bond to be executed and their respective corporate seals to be affixed and attested by their duly authorized representatives this ____ day of _____, 2022.

[CONTRACTOR]

By: _____ [SEAL]

Witness: _____ [SEAL]

Sworn and subscribed to before me this ____ day of _____, 2022.

NOTARY PUBLIC: _____

Commission Expirations: _____

[NAME OF SURETY]

By: _____ [SEAL]

Witness: _____ [SEAL]

Sworn and subscribed to before me this ____ day of _____, 2022.

NOTARY PUBLIC: _____

Commission Expirations: _____

[ATTACH PROPERLY EXECUTED POWER OF ATTORNEY]

STATE OF GEORGIA

WHITFIELD COUNTY

CITY OF DALTON

VENDOR AFFIDAVIT AND AGREEMENT (E-Verify)

COMES NOW before me, the undersigned officer duly authorized to administer oaths, the undersigned contractor, who, after being duly sworn, states as follows:

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Dalton, Georgia has registered with and is participating in a federal work authorization program and will continue using the program throughout the contract period in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02.

The undersigned contractor further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with the City of Dalton, Georgia of which this affidavit is a part, the undersigned contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300 -10-1-.02 through the subcontractor's execution of the subcontractor affidavit required by Georgia Department of Labor Rule 300-10-1 -.08 or a substantially similar subcontractor affidavit. The undersigned contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Dalton, Georgia at the time the subcontractor(s) is retained to perform such service.

FURTHER AFFIANT SAYETH NOT.

BY: Authorized Officer or Agent

Date

Authorization Date for EEV Program

Contractor Name

Employment Eligibility (EEV) #

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or

Agent Sworn to and subscribed before me

This ___ day of _____, 20___

Notary Public

My Commission Expires:

*MUST BE NOTARIZED

*Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603. As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration.

Checklist for Bid Documents

Failure to include all required documents will result in proposal being removed for consideration for award.

- Document Description**
- Completed City Vendor Packet**
- Solicitation Form (Page 1 of this Document)**
- Proposal Authorization Affidavit**
- References of Past Similar Jobs**
- Proposal Form**
- Vendor Affidavit and Agreement**
- Checklist for Documents/Addenda Acknowledgement (this page)**

Addenda Acknowledgement

Failure to acknowledge any addenda will result in a non-responsive bid.

The vendor has examined and carefully studied the Request for Proposals and the following Addenda, receipt of all of which is hereby acknowledged:

- Addendum No. _____ Dated: _____
- Addendum No. _____ Dated: _____
- Addendum No. _____ Dated: _____
- Addendum No. _____ Dated: _____

This affirms that all documents are included with the Proposer's RFP package.

Company's Name:

_____ **Date:** _____

Authorized Representative's Name: _____

Authorized Representative's Signature: _____

This label must be affixed to the outside of the envelope or package, even if it is a “No RFP” response. Failure to attach the label may result in your bid being opened in error or not routed to the proper location for consideration. No RFP will be accepted after the date and time specified.



SEALED BID ENCLOSED

Backstop Fencing and Netting Replacement for Heritage Point Park

Due Date and Time: October 17, 2022 at 3 pm



Vendor Name



Address



City, State, Zip Code



DELIVER TO:

The City of Dalton – Finance Department
300 West Waugh Street
Dalton, GA, 30720

