

Fire Chief
Todd Pangle



DALTON FIRE DEPARTMENT PREVENTION DIVISION

Fire Marshal
Matt Daniel
404 School Street
Dalton, GA 30720
(706) 529-7486
mdaniel@cityofdalton-ga.gov

Fire Inspectors

Donnie Blankenship
(706) 278-7363 x227
dblankenship@cityofdalton-ga.gov
Scott Hearn
(706) 278-7363 x247
shearn@cityofdalton-ga.gov

OCCUPATIONAL TAX CERTIFICATE

PRE-INSPECTION CHECKLIST

Ensure any items on the checklist that pertain to your occupancy are completed prior to scheduling an inspection. Any items that are the responsibility of the building owner must be completed as well. This checklist is not inclusive and other items may be required to be addressed. Request an inspection at mdaniel@cityofdalton-ga.gov.

- SPRINKLER SYSTEM** - INSPECTION HAS BEEN PERFORMED BY A GA LICENSED CONTRACTOR WITHIN THE LAST 12 MONTHS.
- FIRE ALARM SYSTEM** - INSPECTION HAS BEEN PERFORMED BY A GA LICENSED CONTRACTOR WITHIN THE LAST 12 MONTHS.
- FIRE EXTINGUISHERS** – APPROPRIATE FIRE EXTINGUISHERS PRESENT, AND HAVE BEEN INSPECTED AND TAGGED BY A GA LICENSED CONTRACTOR WITHIN THE LAST 12 MONTHS.
- FIRE EXTINGUISHERS** – TRAVEL DISTANCE TO A FIRE EXTINGUISHER DOES NOT EXCEED 75'. MARKED CLEARLY SO TO BE VISIBLE FROM ALL AREAS OF THE BUILDING.
- KITCHEN HOOD SYSTEM** – SUPPRESSION SYSTEM INSPECTION HAS BEEN COMPLETED BY A GA LICENSED CONTRACTOR WITHIN THE LAST 6 MONTHS.
- KITCHEN HOOD SYSTEM** – DUCT WORK HAS BEEN CLEANED FROM THE EXHAUST FAN DOWN, BY A COMMERCIAL HOOD CLEANING COMPANY WITHIN THE LAST 6 MONTHS.
- EMERGENCY LIGHTING** – APPROPRIATE AMOUNT OF LIGHTING IN PLACE, AND OPERATIONAL. (SHOULD BE ABLE TO SEE YOUR FEET TO EXIT IN ALL AREAS OF THE BUILDING) “TEST THE EMERGENCY LIGHTS”
- EXIT SIGNAGE** – APPROPRIATE AMOUNT OF SIGNS IN PLACE GIVING DIRECTION TO EXITS. (SHOULD BE VISIBLE IN ALL AREAS) “TEST THE EMERGENCY EXIT LIGHTS”
- ELECTRICAL WIRING** – ALL EXPOSED WIRING IS PROTECTED BY CONDUIT.
- ELECTRICAL WIRING** – ALL OUTLETS AND JUNCTION BOXES HAVE APPROPRIATE COVERS ON THEM.
- ADDRESS** – CORRECT ADDRESS HAS BEEN APPROVED BY DALTON FIRE DEPARTMENT. THIS IS TO BE DONE IF YOU HAVE PURCHASED A BUILDING THAT HAS MULTIPLE ADDRESSES, STORIES OR SUITES.
- ADDRESS** – POSTED AND VISIBLE FROM THE ROAD FRONTING THE PROPERTY. (A MINIMUM OF 4” HIGH AND ½” STROKE AND OF CONTRASTING COLOR. MAKE SURE THE ADDRESS HAS BEEN VERIFIED IF YOU HAVE PURCHASED A BUILDING THAT HAS MULTIPLE ADDRESSES, STORIES OR SUITES.
- KNOX BOX** – HAS BEEN ORDERED AND OR INSTALLED ON BUILDING. (ORDER AT www.knoxbox.com/store/selectProduct.cfm?fdID=7992, SELECT 3200 SERIES FOR 10 OR LESS KEYS AND 4400 SERIES FOR 10 – 40 KEYS. This takes several weeks to order an inspection can be scheduled prior to installation.