

QUICK DOCUMENT CHECKLIST



This page is for **reference only**.
Additional documents or information may be required by the City Clerk's Office.

Required Items	Applicant/Vendor/Staff
Application for mobile food vending license	<input type="checkbox"/>
Automobile liability insurance	<input type="checkbox"/>
Background check consent form	<input type="checkbox"/>
Color photo of vehicle	<input type="checkbox"/>
Dalton Parks & Recreation MFV sign-off form	<input type="checkbox"/>
Driver license(s) and vehicle registration information	<input type="checkbox"/>
Fire Department inspection	<input type="checkbox"/>
State and/or Local Food service permit	<input type="checkbox"/>
Food service inspection report (must be within the last 6 months)	<input type="checkbox"/>
License fee payable to the City of Dalton	<input type="checkbox"/>
Occupational tax from base of operation	<input type="checkbox"/>
Private property use agreement/written consent of the owner. <i>*Only for Private for Profit and Private Not for Profit</i>	<input type="checkbox"/>
Scaled drawing indicating where such seating shall be located if temporary seating planned.	<input type="checkbox"/>
Signed indemnification agreement <i>*Only for non-city sponsored food truck areas and city sponsored events</i>	<input type="checkbox"/>
Toilet use agreement <i>*Only for Private for Profit and Private Not for Profit</i>	<input type="checkbox"/>

*A violation of this chapter shall be subject to citation by code compliance or Dalton Police Department to the Municipal Court and upon adjudication of guilt subject to the general penalties provided under Section 6-4 of the charter of the City of Dalton as published by Municipal Code Corporation.