



**AIRPORT AUTHORITY MEETING
TUESDAY, NOVEMBER 11, 2025
3:00 PM
DALTON MUNICIPAL AIRPORT**

MEETING NOTICE

The Airport Authority will hold its November meeting on Tuesday, November 11, 2025 at 3:00 PM at the Airport.

MEETING AGENDA

1. Welcome and Call to Order
2. Approval of Meeting Agenda
3. Approval of September 9, 2025 Minutes
4. Presentation of Awards
5. Public Commentary (must register, 3 min limit)
6. Ground Lease Requests/Updates
7. Review Financial Reports
8. Current Projects Update – Airport Manager
9. Report on Operations - Airport Manager
10. Chairman's Update
11. Miscellaneous Business
12. Adjournment

ANNOUNCEMENTS

The next Airport Authority meeting will be held Tuesday, January 13, 2026 at 3:00pm at the Airport.



AIRPORT AUTHORITY
MEETING MINUTES
SEPTEMBER 9, 2025 – 3:00 P.M.
DALTON MUNICIPAL AIRPORT

Welcome and Call to Order:

The meeting was called to order by Chairman Morgan at 3:03pm

Attendees: Airport Authority Members Chairman Danny Morgan, Earl Boyd, and Benny Dunn. Councilmember Nicky Lama, City Administrator Andrew Parker, and Airport Manager Andrew Wiersma. Chester Clark, Luis Prieto, and Cindy Jackson were not present

Approval of Agenda:

Motion: Mr. Dunn

Second: Mr. Boyd

Unanimous Approval on a 3-0 Vote

Approval of July 8, 2025 Minutes:

Motion: Mr. Dunn

Second: Mr. Boyd

Unanimous Approval on a 3-0 Vote

Public Commentary:

No public comments were received.

Financials:

Andrew Wiersma reviewed the year to date (YTD) financials as of July 31, 2025 which included the statement of net position and the comparative statement of revenues & expenditures. It was reported that actual revenues YTD are \$462,432 with expenditures of \$477,910. Mr. Wiersma noted that legal fees and part time wages are over budget, and the ending net position was noted to be \$14,898,261. Mr. Wiersma reported USDA will return in October, so fuel sales should increase although they plan to bring in fewer planes for the operation. Rental revenues are on track with no outstanding rent payments. Mr. Wiersma reviewed fuel profit margin YTD and noted that margins are highest in 2025 compared to any other year in the 5-year reporting period. A question was presented regarding why commercial insurance was over budget YTD, and Mr. Wiersma advised that he would follow up with Cindy Jackson to determine why this expense line was over budget.

Ground Lease Updates:

Mr. Wiersma reported that there has been no movement on the Dalton Aircraft ground lease negotiations and that he is awaiting to hear back from the tenant.

The draft ground lease policy was sent to the Authority members for review by email prior to the meeting. Mr. Wiersma reviewed the draft policy and feedback from the City Attorney. Several modifications were proposed to send to the City attorney with regards to commercial sub-leasing, deviations to policy as recommended by the Authority, insurance requirements, the requirement to provide financial statements, removal of the background check requirements and safety and security plan since the lease documents already include several of these items.

After stating the requested aforementioned revisions to the policy, the Authority voted to recommend the amended policy to the City Council for final approval. Motion was made by Mr. Dunn, second by Mr. Boyd, and received unanimous approval on a 3-0 vote.

Current Projects Report:

Mr. Wiersma reviewed the current projects report which included the following items:

- Taxiway rehab anticipated to commence within two weeks (pre-construction meeting held on 06/11/2025). Crack remediation was discussed, and the Authority felt strongly about modifying the repair detail and directed Mr. Wiersma to coordinate with GDOT and the Project Engineer on this issue.
- Hangar development project status was reviewed – see attached slide; Mr. Wiersma noted 2 out of 3 building slabs have been poured. One hangar has been delivered and Change Order #5 for foundation changes was reviewed. Mr. Wiersma also advised the Authority about some existing trench drains located during construction that will have to be addressed in Change Order #5. After further discussion, the Authority voted to recommend Change Order #5 to City Council for final approval. Motion was made by Mr. Dunn, second by Mr. Boyd and received unanimous approval on a 3-0 vote.
- Mr. Wiersma advised the Airport license inspection occurred 05/23/2025 and noted the need to address trees in the surface end of runway 14. It was noted that runway 32 end will require easement acquisition to address these trees. Additionally, it was noted that AWOS will need to be updated.

Report on Operations:

Mr. Wiersma presented the report on operations as well as the fuel sales charts. The full report is part of these minutes. The report included an update on the USDA rabies abatement operation taking place October 21-28. The annual GAA conference will take place in Macon on October 15-17 and will be attended by Chairman Morgan and Mr. Wiersma.

Chairman's Report:

Chairman Morgan noted his excitement about the GAA conference in Macon.

Miscellaneous Business:

Mr. Boyd asked Mr. Wiersma to determine how many student pilots received their private pilot license in 2024, and Mr. Wiersma advised that he would follow up with this figure at the next meeting.

The need for an Executive Session at the next meeting was discussed to allow the Authority members to review the salary survey results completed recently by the City's compensation consultant.

Announcements:

The next Airport Authority Meeting is scheduled for November 11, 2025 at 3:00PM at the airport.

Adjournment:

There being no other business, the Airport Authority meeting was adjourned at 4:35 PM.

(In the absence of the Airport Secretary, these Minutes were prepared by Andrew Parker.)