



**AIRPORT AUTHORITY MEETING
TUESDAY, JANUARY 16, 2024
3:00 PM
DALTON MUNICIPAL AIRPORT**

MEETING NOTICE

The Airport Authority will hold its January meeting on Tuesday, January 16, 2024 at 3:00 PM at the Airport.

MEETING AGENDA

1. Welcome and Call to Order
2. Approval of Meeting Agenda
3. Introduction of new Authority Member and Airport Liaison
4. Approval of November 14, 2023 Minutes
5. Public Commentary (must register, 3 min limit)
6. Review Financial Reports
7. Current Projects Update – Airport Manager
8. Report on Operations - Airport Manager
9. Chairman’s Update
10. New Business – Consultant Selection Committee
11. Adjournment

ANNOUNCEMENTS

The next Airport Authority meeting will be held on Tuesday, March 19, 2024 at 3:00pm at the Airport.



DALTON AIRPORT AUTHORITY
MEETING MINUTES
NOVEMBER 14, 2023
3:00 PM
DALTON MUNICIPAL AIRPORT

Welcome and Call to Order:

Chairman Morgan called the meeting to order at 3:00 PM. A quorum was present.

Present were: Dany Morgan, Benny Dunn, Earl Boyd, Andrew Wiersma, Kimberley Witherow and Todd Pangle.

Andrew Parker announced that Annalee Sams recently resigned her seat to run for Mayor and the City Council will appoint a new liaison for the airport prior to the next meeting.

Approval of Agenda:

On motion by Benny Dunn, second by Earl Boyd, the agenda was approved.

Minutes:

On motion by Earl Boyd, second by Benny Dunn, the July 18, 2023 minutes were approved. All were in favor.

Public Commentary:

There were no public comments.

Financial Reports:

The Authority reviewed the financial reports ending September 30, 2023. The financial report is a part of these minutes. Andrew Wiersma presented the proposed 2024 Airport operating budget. The proposed budget is a part of these minutes.

Current Projects Update:

Andrew Wiersma reported on the following projects. The report is a part of these minutes.

RAMP REHAB PHASE 2

- Work began September 18, 2023
- Phase 1: water pipe, grade changes, bad soil
- Change orders net roughly \$70K currently
- Phase 2: Started milling Nov 7
- Left old GAB in place
- Unsuitable soils removed over pipe
- Backfilled with millings \$60/ton
- Proof rolled yesterday - OK
- Soil cement spreading today at 8 inch depth 68 lbs/sq. yd
- 2023: \$1200 for stormwater testing
- Undercut 36", install geotextile fabric, #3 stone to subgrade \$90,428 Change Order

OBSTRUCTION CLEARING DESIGN RW32

- GDOT Funding Contract approved 3/6
- Awaiting response from GA EPD
- CatEx completion (CatEx Approved)
- NTP from GDOT received June 26
- Croy initiating survey of trees to remove
- Funding for obstruction removal approved 7/17
- Trees surveyed and marked
- Bid docs being prepared by Croy

HANGARS

- Full set of plans ready to submit to GDOT/City/County
- Wiersma will email PDF of plans to Authority for review and comment

JULY LIGHTENING STRIKE REPAIRS

- PAPI lights – pending final invoice for install schedule 11/20 – parts cost \$1280
- Veeder Root Control board – \$2787
- Security System - \$1817
- Veeder Root Tank connectivity - \$453
- Phone system repairs - \$423
- Security Gate repair - \$964
- AWOS Ceilometer \$450, Shipping \$112.91 and \$115.62 pending service tech invoices
- Serial Port repair – awaiting repair and invoice
- Current Total: \$8402

SECURITY SYSTEM

- Access control system: \$4300 (not in budget, but requesting approval)
- Fire Protection: \$650
- Cole Aviation adding Fire Protection
- Authority authorized Andrew to please proceed with the security system

FY 2025-2029 CIP

- Approved by City Council November 6, 2023

LANGLEY PROPERTY

- Andrew reviewed property adjacent to the airport that may can be acquired by the city thru probate
- Motion by Earl Boyd, second by Benny Dunn, to acquire the property if it is feasible for the city. All were in favor.

Report on Operations:

Andrew presented the report on operations as well as the fuel sales charts. The report is part of these minutes.

- USDA Rabies Inoculation Drop 2023 was successful with 10,724 gallons fuel sold
- Cruise Flight School doing well with 2 flight instructors

Chairman's Update:

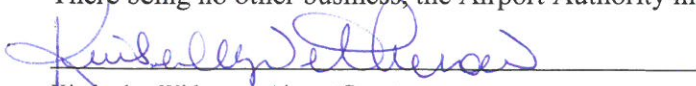
- A successful GAA Conference wrapped up last week
- Recognized Andrew Wiersma as past President of GAA
- Presented the 2024 Draft Meeting Schedule
- Chairman Morgan's term expires December 31, 2023. Motion made by Benny Dunn, second by Earl Boyd, to recommend to City Council reappointment of Danny for another five year term.

Announcements:

The next Airport Authority Meeting is scheduled for January 16, 2024 at the airport.

Adjournment:

There being no other business, the Airport Authority meeting was adjourned at 4:47 PM.



Kimberley Witherow, Airport Secretary