

# CITY OF DALTON



Invitation to Bid (ITB)

For:

**2023 OR Newer Full-Size 4x4 SUV**

City of Dalton Administration Department

PO BOX 1205

DALTON, GEORGIA 30722



## **BID INSTRUCTIONS**

The City of Dalton Administration Department will receive sealed bids until **Tuesday, September 19, 2023 at 11:00AM** for a 2023 or newer 4x4 full-size SUV. The City of Dalton reserves the right to accept or reject any or all bids.

### **Vendor Information:**

- Vehicles offered shall meet or exceed the detailed requirements listed in the specifications. Bidders shall indicate **exactly what they are offering** in the blanks under “**Bidder Response**” on the specification sheet. If this is not complete, your bid may be rejected.
- All parties submitting bids must be able to complete the City of Dalton Vendor Packet. Vendor information and vendor packets can be found on the city’s website [www.daltonga.gov](http://www.daltonga.gov), under “Policies and Forms” located in the Finance Department section.
- For any questions please direct to the following contact:
  - **Assistant City Administrator, Todd Pangle**
  - **Email: [tpangle@daltonga.gov](mailto:tpangle@daltonga.gov)**

Bid specifications may be obtained online at [www.daltonga.gov](http://www.daltonga.gov) in the Bids/RFPs section. Complete the bid sheet enclosed with the specification requirements.

Mail or present the bid in person to the Dalton City Hall Finance Department in a sealed envelope to the following:

- City of Dalton  
Attn. Finance Office  
300 W. Waugh St.  
Dalton, GA 30720-4268  
**(Please put the bid number on the outside of the envelope)**  
“Full Size SUV bid for City Administration”

Please note the deadline for submittal of bids is:

- Tuesday, September 19, 2023 at 11:00am
- Bid opening will immediately follow in the finance conference room on the first floor of Dalton City Hall.
- Bid opening is open to the public



**City of Dalton Administration Department  
PO Box 1205  
Dalton, Ga. 30722**

**Bid Sheet for 2023 or newer 4X4 Full-Size SUV (Regular Length)**

Bid Name: "Full Size SUV Bid for City Administration"

Bid Due Date: Tuesday, September 19, 2023  
Time: 11:00 A.M.

Delivery Date:

Bid Price (Including Delivery):

Dealer:

\*\* The department reserves the right to reject any and all bids.

\*\* The department reserves the right to cancel orders that are not delivered within a 16 week time period.



**Specification**  
**Model Year – 2023 or Newer**  
**4 X 4 Full-Size SUV**

**APPLICABLE DOCUMENTS:** Reference to publications on specifications shall apply to those issues in effect on the date of invitation to bid, unless otherwise specified.

**DESIGN:** New models in current production, complete with all necessary operating components and accessories customarily furnished, together with such modifications as may be necessary to enable the vehicle to function reliably and efficiently in sustained operation. Design to permit accessibility for maintenance purposes with minimal disturbance of other components or assemblies. The term “heavy duty” as used to describe an item, shall be defined to mean in excess of the usual performance, quantity, quality or capacity that is normally supplied with the standard production item.

**COMPONENTS, ASSEMBLIES, AND ACCESSORIES:** The vehicle, shall have all of its components, assemblies and accessories installed and shall be delivered to The City of Dalton meeting or exceeding all applicable requirements of the Environmental Protection Agency Regulations, Federal Motor Vehicle Safety Standards, Federal Motor Carrier Safety Regulation and Industry Specifications, Standards and Regulation that are in effect on the date of manufacture.

**NOTE:** All Components, assemblies, and accessories shall be factory installed unless otherwise noted.

**EMISSION CONTROLS:** All vehicles shall comply with Environmental Protection Agency requirements on Air Pollution.

**INTERIOR & EXTERIOR SOUND LEVEL:** Vehicles shall comply with Federal Interstate Noise Standards.

**COOLING SYSTEMS:** Liquid pressurized forced circulation type, consisting of the necessary components of such design and capacity to maintain the engine at optimum safe temperature under all operating conditions without any loss of coolant. Optimum engine temperatures shall be maintained with the vehicle loaded and continuously operating at all drivable altitudes and grades in ambient temperatures ranging from minus 30 to 120 degrees F. Thermostat controlled and suitable for operation with permanent type antifreeze solution. Easily accessible drain outlets shall be provided to allow complete cooling system drainage. Coolant recovery system to be furnished.

**WHEELS:** Manufactures recommended size and capacity for the vehicle offered. Rim contours and sizes shall conform to the current recommendations of the Tire and Rim Association, Inc.

**TIRES:** All tires furnished shall be black wall, tubeless type, and radial. Capacity to the maximum load imposed by the evenly and fully loaded vehicle. Conform to the Tire and Rim Association, Inc. Spare tire and wheel, factory installed, shall be furnished.

**EXHAUST SYSTEM:** Manufacturer’s Standard system available for engine **furnished. Corrosion resistant and securely fastened and routed to protect** components from hazards. System shall comply with Federal Motor Vehicle Safety Regulations.

**CONTROLS, INSTRUMENTS AND OPERATING MECHANISMS:** Located for left-hand drive; complete and conveniently accessible to driver. Instruments and controls clearly identified as to function.

**HEATER AND DEFROSTER:** Hot water heating systems with fresh air intakes. Discharge outlets **to floor and defroster louvers shall be provided.** Systems shall be equipped with multispeed blowers.

**MATERIALS:** New and of quality conforming to current engineering and manufacturing practice. **No defects and** suitable for the intended service.

**WARRANTY:** Vehicle shall be fully warranted against defective materials and workmanship by the manufacturer for a period of not less than 36 months or 36,000 miles from date of delivery and acceptance. However, if additional warranty coverage on the whole or any components of the vehicle, in the form of time and/or mileage including any pro rate arrangements, is normally extended to commercial customers, The City of Dalton shall receive corresponding warranty benefits.

**RESPONSIBILITY FOR INSPECTION:** Unless otherwise specified in the contract or purchase order, the supplier shall be responsible for the performance of all inspection and test requirements necessary to ensure compliance with requirements of this and the applicable detail specifications. This action does not preclude subsequent inspection and testing by the City of Dalton to further determine conformance with specification requirements for performance, quality standards of workmanship, material and construction techniques.

**PRE-DELIVERY SERVICING AND ADJUSTMENT:** The dealer shall not attach any dealer identification, advertising or similar material to the vehicle. Prior to acceptance by the City of Dalton, the dealer shall service and adjust each vehicle for operational use, to include as a minimum, the following:

1. Focusing of lights.
2. Tuning of engine.
3. Adjustment of accessories.
4. Checking of electrical, braking and suspension system.
5. Charging of battery.
6. Alignment of front end.
7. Inflation of tires.
8. Balancing of all wheels, including the spare.
9. Complete servicing of engine, chassis and operating mechanisms with recommended grades of lubricants or fluids for the ambient air temperature at the point and time of delivery.
10. Servicing of cooling system with permanent type antifreeze and summer coolant for minus 20 degrees F. protection.
11. Servicing of windshield washer reservoir with water and appropriate additives.
12. A minimum of 1/4 tank of fuel.

**EXTERIOR FINISHES:** White or other color approved by City of Dalton if it allows for quicker delivery of unit.

**City of Dalton**

**Specification  
Model Year -2023 or newer  
4 X 4 Full-Size SUV**

**DOCUMENTS:** Each vehicle shall be delivered with complete certification of origin, tag application, warranty, owner’s manual and any other necessary credentials.

- A. **Scope:** This specification covers 4-Door 4x4 Full-Size SUV having excellent acceleration, speed, braking, and handling performance.
- B. **Vendor Information.** Vehicles shall be equipped with factory installed plus additional items listed below. Unless otherwise noted, vehicle shall be comparable with the following basic requirements. Bidders shall indicate EXACTLY what they are offering under "**BIDDER'S RESPONSE.**" **(Failure to respond will result in automatic rejection).**

Basic Requirements: PAGE 1

REQUIREMENT	REQUIREMENT DESCRIPTION	BIDDER'S RESPONSE REQUIRED
VEHICLE IDENTITY	2023 or newer 4x4 Full-Size <b>Expedition</b> SUV (normal length) or equivalent, XLT or equivalent, EQUIPMENT GROUP 202A or equivalent	
ENGINE	6 cylinder	
ENGINE COOLING	Manufacturer STANDARD	
EXHAUST	COMPATIBLE WITH ENGINE	
FUEL SYSTEM	COMPATIBLE WITH ENGINE TO PROVIDE MAXIMUM TOP SPEED AND ACCELERATION PERFORMANCE USING 89 OCTANE GASOLINE	
TRANSMISSION	AUTOMATIC, COMPATIBLE WITH ENGINE TO GIVE MAXIMUM PERFORMANCE.	
SUSPENSION	Manufacturer STANDARD	
STABILIZERS	Manufacturer STANDARD	

REQUIREMENT	REQUIREMENT DESCRIPTION	BIDDER'S RESPONSE REQUIRED
DIFFERENTIAL	Manufacturer STANDARD	
FINAL DRIVE	COMPATIBLE WITH ENGINE TO PROVIDE MAXIMUM PERFORMANCE, TOP SPEED AND ACCELERATION	
STEERING	POWER ASSISTED STEERING WHEEL, TILT TYPE, ANTI-SLIP	
ALTERNATOR	INDUSTRY STANDARD	
BATTERY	12 VOLT INDUSTRY STANDARD	
WHEELS	5 EACH Manufacturer STANDARD	
WHEEL COVERS	INDUSTRY STANDARD	
POWER DOOR LOCKS	INDUSTRY STANDARD	
TIRES	5 EACH, MANUFACTURER'S STANDARD SIZE (spare same size if available)	
RADIO	AM/FM, ANTENNA, FRONT & REAR SPEAKERS, BLUETOOTH CAPABLE AUDIO SYSTEM	
TRUNK RELEASE	LOCATION: CONVENIENT TO DRIVER	

REQUIREMENT	REQUIREMENT DESCRIPTION	BIDDER'S RESPONSE REQUIRED
SEATS AND UPHOLSTERY	<b>FRONT SEAT:</b> BUCKET SEATS, WITH 8-WAY POWER (DRIVER SIDE minimum) <b>REAR SEAT:</b> FULL BENCH - COMPATIBLE WITH FRONT SEAT <b>UPHOLSTERY:</b> Sandstone ActiveX or equivalent COMPATIBLE TO VEHICLE EXTERIOR.	
GLASS	Manufacturer Standard; fact. tint	
MIRRORS	<b>INSIDE:</b> DAY/NIGHT TYPE <b>OUTSIDE:</b> LH & RH REMOTE CONTROLLED	
PAINT (EXTERIOR)	MANUFACTURER'S STANDARD <b>COLOR: White or other approved color for quickest delivery</b>	
SAFETY RESTRAINTS	INDUSTRY STANDARD	
SPEEDOMETER	STANDARD	
WINDSHIELD WASHER	MANUFACTURER STANDARD	
WINDSHIELD WIPERS	MULTI-SPEED, INTERMITTENT	
REAR WINDOW DEFROSTER	ELECTRIC GRID. CONTROL WITHIN DRIVER'S REACH	
LOCKS	2 KEYS INCLUDED	
SUNVISORS	PADDED, LH & RH	
HOOD RELEASE	INSIDE MOUNTED	
PARKING BRAKE	WARNING LIGHT OR AUTOMATIC RELEASE	
TIRE CHANGING	JACK AND LUG WRENCH	
AIR CONDITIONING	FACTORY INSTALLED	
BRAKES	ANTI-LOCK BRAKES	
FUEL	MINIMUM 1/4 TANK UPON DELIVERY	

REQUIREMENT	REQUIREMENT DESCRIPTION	BIDDER'S RESPONSE REQUIRED
BACK UP CAMERA	FACTORY INSTALLED	
DOME LIGHT	BEAM LAMPS DOME MOUNTED	
POWER SIDE WINDOWS	Manufacturer STANDARD	
FLOOR MATS	FRONT AND REAR COMPATIBLE TO VEHICLE INTERIOR, <b>FLOOR LINERS</b>	
LIGHTS	<b>HEADLIGHT:</b> BRIGHTEST AVAILABLE <b>ENGINE:</b> COMPARTMENT LIGHT <b>TRUNK:</b> COMPARTMENT LIGHT <b>DOOR AND COURTESY:</b> LIGHT SWITCH INOPERATIVE	
DOOR MOLDING	INSTALLED BY FACTORY	
REVERSE SENSING SYSTEM	FACTORY INSTALLED	
SHOP MANUAL	ONE COPY: TO BE FURNISHED WITH FIRST VEHICLE DELIVERED	
WARRANTY	VEHICLE, AND ALL EQUIPMENT INCLUDING AIR CONDITIONING: FULLY WARRANTED AGAINST DEFECTIVE MATERIALS AND WORKMANSHIP FOR NOT LESS THAN 36 MONTHS OR 36,000 MILES FROM DATE OF PLACEMENT INTO SERVICE BY THE City of Dalton	
DEALER INVOICE	INCLUDE KEY NUMBERS	
SKID PLATES	FACTORY INSTALLED	

The above specifications are to be in the base price.